



**Wyre Borough Council**  
**Date of Publication: 4 April 2018**  
**Please ask for : Democratic Services**  
**Tel: 01253 887481**

Dear Councillor,

You are hereby summoned to attend a meeting of Wyre Borough Council to be held at the Civic centre, Breck Road, Poulton-le-Fylde on **Thursday, 12 April 2018** commencing at 7.00 pm.

Yours sincerely,

A handwritten signature in black ink that reads "Garry Payne".

**Garry Payne**  
**Chief Executive**

### **COUNCIL AGENDA**

**1. Prayers**

The Mayor will invite Rev Gary Lewis to say prayers.

**2. Apologies for absence**

**3. Confirmation of minutes**

To approve as a correct record the Minutes of the meetings of the Council held on 8 March, 2018 and 21 March, 2018.

**4. Declarations of Interest**

To receive any declarations of interest from any Member or Officer on any item on this Agenda.

All Members are asked to submit any declarations in writing by 9.30am on Wednesday 11 April 2018 if possible.

**5. Announcements**

To receive any announcements from the Mayor, Leader of the Council, Deputy Leader of the Council, Members of the Cabinet, a Chairman of a Committee or the Chief Executive.

**6. Public questions or statements** (Pages 1 - 2)

To receive any questions or statements from members of the public under Procedure Rule 9.1.

Any questions or statements received by the specified deadline of noon on Friday 6 April will be published and circulated separately.

**7. Questions "On Notice" from councillors** (Pages 3 - 4)

To receive any questions from Members of the Council to the Mayor, a member of the Cabinet or the Chairman of a Committee under Council Procedure Rule 12.1

Any questions received by the specified deadline of noon on Friday 6 April 2018 will be published and circulated separately.

**8. Executive reports**

To receive reports from Cabinet Members. (In accordance with Procedure Rule 11.3 Councillors will be able to ask questions or make comments).

- |     |   |                 |
|-----|---|-----------------|
| (a) | Leader of the Council (Councillor Henderson)                                    | (Pages 5 - 6)   |
| (b) | Resources Portfolio Holder (Councillor A Vincent)                               | (Pages 7 - 8)   |
| (c) | Street Scene, Parks and Open Spaces Portfolio Holder (Councillor Henderson)     | (Pages 9 - 10)  |
| (d) | Planning and Economic Development Portfolio Holder (Councillor Murphy)          | (Pages 11 - 14) |
| (e) | Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry) | (Pages 15 - 18) |
| (f) | Leisure and Culture Portfolio Holder (Councillor Bowen)                         | (Pages 19 - 22) |
| (g) | Health and Community Engagement Portfolio Holder (Cllr Michael Vincent)         | (Pages 23 - 26) |

**9. Treasury management policy, annual investment strategy and minimum revenue provision policy statement 2018/19** (Pages 27 - 28)

Report of the Resources Portfolio Holder (Cllr A Vincent) and the Head of Finance

**10. Police and crime panel: nomination of second** (Pages 29 - 30)

**representative**

Report of the Leader of the Council (Cllr Henderson) and the Chief Executive

**11. Constitution amendment: council minutes** (Pages 31 - 34)

Report of the Leader of the Council (Cllr Henderson) and the Chief Executive

**12. Notices of Motion**

None.

If you have any enquiries on this agenda, please contact Roy Saunders, Democratic Services and Scrutiny Manager, tel: 01253 887481, email: [roy.saunders@wyre.gov.uk](mailto:roy.saunders@wyre.gov.uk)

This page is intentionally left blank



## Council Minutes

Minutes of the Council meeting held at the Civic Centre, Poulton-le-Fylde on Thursday 8 March 2018.

---

### Councillors present:

The Mayor, Councillor Collinson

The Deputy Mayor, Councillor Robinson

Councillor I Amos	Councillor Ellison	Councillor Orme
Councillor R Amos	Councillor Fail	Councillor Ormrod
Councillor M Anderton	Councillor Gibson	Councillor Pimbley
Councillor Ballard	Councillor Greenhough	Councillor Shewan
Councillor Barrowclough	Councillor Henderson	Councillor Smith
Councillor Beavers	Councillor Hodgkinson	Councillor B Stephenson
Councillor Berry	Councillor Holden	Councillor E Stephenson
Councillor B Birch MBE	Councillor Ingham	Councillor A Turner
Councillor C Birch	Councillor Jones	Councillor S Turner
Councillor Bowen	Councillor Kay	Councillor A Vincent
Councillor Bridge	Councillor Lees	Councillor Matthew Vincent
Councillor Cartridge	Councillor McKay	Councillor Michael Vincent
Councillor Catterall	Councillor Moon	Councillor Walmsley
Councillor R Duffy	Councillor Murphy	Councillor Wilson.

**Apologies:** Councillors E Anderton, Lady Atkins, Balmain, I Duffy, Ibison and Raynor.

### Officers present:

Garry Payne (Chief Executive)

Marianne Hesketh (Service Director Performance and Innovation)

Mark Billington (Service Director People and Places)

Mark Broadhurst (Service Director Health and Wellbeing)

Clare James (Head of Finance)

Paul Harrison (Deputy Head of Finance)

Roy Saunders (Democratic Services and Scrutiny Manager)

Emily Wareing (Engagement and Communications Officer).

**Also present:** Three members of the public.

---

## **COU.78 Confirmation of Minutes**

Councillor Henderson proposed and Councillor A Vincent seconded that the minutes of the previous meeting be confirmed as a correct record.

Councillor Fail proposed an amendment, seconded by Councillor Beavers, that additional words be inserted in paragraph (d) of minute COU.74 (Executive Report of the Planning and Economic Development Portfolio Holder) as follows:

- 1) *“1<sup>st</sup> bullet – in addition to the current wording the following amendment is proposed:  
Cllr Murphy was specifically asked to confirm whether or not proposals for a new access road over the rail line or the sale of parts of the track were in the Masterplan. He was also asked to re-assure Council that actions taken on the Enterprise Zone will not be allowed to adversely affect the ability or the cost of reinstating the rail line to Fleetwood. Cllr Murphy provided details of an internal and subsequent public consultation and added that “we will do whatever we can to make sure it’s in place”*
- 2) *5<sup>th</sup> bullet – in addition to the current wording the following amendment is proposed:  
Cllr Murphy was specifically asked if he would consider putting forward an amendment to the Constitution so that Councillors from all affected Wards could call in a Planning Application, to which his response was No.”*

However, the amendment was lost (by 8 votes to 30).

Councillor Henderson then proposed and Councillor A Vincent seconded an amendment, that words be added to the resolution confirming the minutes of the previous meeting, as follows:

*“and, that the Chief Executive be instructed, in future, to write the minutes of full Council meetings in a more concise style, referring only to the documents considered and the decisions taken, and that a footnote be included in each set of minutes providing a link to the recording of the meeting available on the Council’s web site.”*

The amendment was carried (by 31 votes to 11).

The accuracy of the minutes of the previous meeting were then confirmed by those present at the meeting (by 29 votes to 7 with 1 abstention) and it was **RESOLVED:** (by 31 votes to 11) that the minutes of the Council meeting held on 18 January 2018 be confirmed as a correct record and that the Chief Executive be instructed, in future, to write the minutes of full Council meetings in a more concise style, referring only to the documents considered and the decisions taken, and that a footnote be included in each set of minutes providing a link to the recording of the meeting available on the Council’s web site.

#### **COU.79 Declarations of Interest**

The Chief Executive reminded Members that on 6 September 2012 the Council had passed a resolution granting a dispensation under Section 33 of the Localism Act 2011 enabling all Councillors to speak and vote on issues relating to the setting of the Council Tax (unless any Member was disqualified from voting under the provisions of Section 106 of the Local Government Finance Act 1992 because a Council Tax payment had become payable and had remained unpaid for at least two months). Councillors did not therefore need to individually declare an interest in agenda item 9 just because they were Council Tax payers.

Cllr Fail and Cllr Hodgkinson both declared a “significant other” interest (under agenda item 11: Council Tax 2018/19) on part of an amendment to the budget proposed by Cllr Beavers relating to Jubilee Gardens because they were members of the Friends of Jubilee Gardens but, as they considered that their interest would not give rise to a perception of a conflict of interest they participated in the debate and voted on the amendment.

#### **COU.80 Announcements**

The Mayor made announcements about the following Mayor’s Charity events:

1. A Fashion Show by Almarice to be held at Winmarleigh Village Hall on Friday 9 March 2018 at 7.30 pm.
2. The Charity Ball to be held at Wyreside Hall, Dolphinholme on Friday 20 April at 7pm.

#### **COU.81 Public Questions or Statements**

None.

#### **COU.82 Questions “On Notice” from Councillors**

None.

#### **COU.83 Members’ Allowances Scheme**

The Service Director Performance and Innovation submitted a report on a review of the Wyre’s Members’ Allowances Scheme carried out by the Independent Remuneration Panel.

The Leader of the Council (Councillor Henderson) introduced the report and proposed that the recommendations of the Panel be approved. The proposal was seconded by the Deputy Leader of the Council and Resources Portfolio Holder (Councillor A Vincent).

**RESOLVED** (unanimously):

1. That, in line with the formula applied since 2012, the Basic Allowance paid to each Councillor be increased by 1%, from £4,137 per annum to £4,176 per annum, with effect from 10 May 2018.
2. That no change be made at this stage to the IT allowance of £186 per annum paid to each Councillor but, the intention of the Panel to review that allowance at its' next meeting in the Autumn of 2018, in advance of the planned full implementation of paperless meetings from May 2019, be noted.
3. That no changes be made to the way in which Special Responsibility Allowances for members of the Executive, Group Leaders or Chairmen of Committees are calculated, i.e. that they continue to be based on the various current multipliers of the Basic Allowance for each of the posts set out in the Council's Members' Allowances Scheme.
4. That no changes be made to the Special Responsibility Allowances paid to the Lead Member for Children and Young People, the Lead Member for Older People, the Mayor or the Deputy Mayor.
5. That the current uncertainty about the position with regard to the payment of registration fees for Councillors under the new General Data Protection Regulations to be implemented from May 2018, be noted.
6. That no changes be made to any other elements of the Members' Allowances Scheme.
7. That the levels of allowances to be paid in 2018/19, as set out in Appendix 2 to the report, be noted.
8. That the members of the Independent Remuneration Panel be thanked for their work.

**COU.84 Pay Policy Statement 2018/19**

The Leader of the Council (Councillor Henderson) and the Service Director Performance and Innovation submitted a report on the Council's Pay Policy Statement for the 2018/19 financial year.

**RESOLVED** (unanimously) that the Pay Policy Statement for 2018/19, attached as Appendix A to the report, be approved.

**COU.85 Business Plan 2015-2019 (2018 update)**

The Leader of the Council (Councillor Henderson) and the Chief Executive submitted a report on a refreshed Business Plan for 2015-2019 (2018 update), which had been considered by the Overview and Scrutiny Committee on 9 January 2018.



Councillor Henderson proposed and Councillor A Vincent seconded that the updated Business Plan be approved.

Councillor Fail proposed an amendment, seconded by Councillor Beavers, that additional wording (in red and in italics below) be inserted and that the word “and” be deleted from the first bullet point, as follows:

### **“Enterprising Wyre**

#### **Priorities:-**

- We will promote economic, housing, ~~and~~ employment growth, and improved transport connectivity (Amended)

#### **Key Programmes and Projects:-**

- Adopt a new Local Plan and Infrastructure Delivery Plan to manage and deliver development through to 2031, that robustly deals with all infrastructure requirements including transport and open space (Amended)
- Improve the Transport Infrastructure (New)

#### **Measures:-**

- Numbers / % of working age residents employed within the Wyre Boundary (New)
- Satisfaction levels with transport infrastructure and congestion (New)
- Average daily commute distance (New)

### **Healthier Wyre**

#### **Key Programmes and Projects:-**

- to meet or exceed open space targets in Wyre, by area, and by town. (New)

#### **Measures:-**

- actual versus target open space figures (in Wyre, by area, and by town). (New)”

However, the amendment was lost (by 11 votes to 32)

**RESOLVED** (by 32 votes to 11) that the Business Plan for 2015-2019 (2018 update), as set out in Appendix 1 to the report, be approved.

## **COU.86 Council Tax 2018/19**

The Leader of the Council (Councillor Henderson) submitted a report on the setting of Council Tax for 2018/19. His report included reference to the report of the Head of Finance (S.151 Officer) on the Revenue Budget, Council Tax and Capital Programme, which had been considered by the Cabinet at its meeting on 14 February 2018. The full minute of that Cabinet meeting was included as Appendix 1 to his report.

The Mayor said that, in accordance with the usual convention, Procedure Rule 16.4 would be suspended so that the Leader when proposing the Budget and the Leader of the Opposition when commenting on or proposing any amendments to it, would not be time limited. However, all other speakers in the debate would, as usual, be limited to a maximum of five minutes each.

The Mayor also proposed that Procedure Rule 16.6(b) be suspended to allow a single debate to be held on any amendments proposed, the budget as a whole and the setting of the Council Tax. The Council indicated its consent.

The Leader of the Council (Councillor Henderson) referred to the Budget proposals approved by the Cabinet on 14 February 2018 and formally proposed the recommendations on the budget and the setting of the Council Tax for 2018/19, as set out in his report (on pages 40 and 41 of the agenda).

The Deputy Leader and Resources Portfolio Holder (Councillor A. Vincent) formally seconded the recommendations proposed by Councillor Henderson.

The Leader of the Labour Group (Councillor Beavers) commented on the budget proposed by Councillor Henderson and proposed an amendment on behalf of the Labour Group, seconded by Councillor Fail, that words be added to the recommendations in paragraph 3 on page 40 of the agenda, as follows:

*“That the formal Council Tax resolution as agreed by the Cabinet 14 February 2018, as set out in Appendix 1 attached, be agreed, with 3 additions to the capital programme included.*

*1 That this council fund FREE swimming during recognised Lancashire school holiday, for all WYRE young people age 16 and below.*

*At Wyre Public swimming pools.*

*This will help promote Health and wellbeing amongst our young people.*

*Cost £10,000*

*2 That this council fund the purchase of 2 portable Youth Shelters to be used in Wyre as and when required.*

*To help combat anti-social behaviour within Wyre.*

*Cost £25,000*

*3 That this Council award the friends of Jubilee gardens the sum of £20,000 to facilitate the creation of a community café on the car park within Jubilee gardens To help restore this once beautiful park.*

*Cost £20,000*

*The total cost will be £55,000*

*This will be taken from the £222,000 intended to be placed into the balances for next year's capital programme.*

*Leaving £167,000 to be placed into balances for future use."*

Following a debate on the budget and Council Tax for 2018/19, including the Conservative budget proposed by the Leader of the Council and the alternative Labour Group Budget proposed by the Leader of the Opposition, a vote was taken first on the amendment proposed by Councillor Beavers.

A recorded vote was requested by four councillors in accordance with Standing Order 18.4 on the amendment proposed by Councillor Beavers, although the Chief Executive advised that a recorded vote on any amendments to the proposed budget was statutorily required.

The following Members voted for the amendment:

Councillors: M Anderton, Barrowclough, Beavers, R Duffy, Fail, Gibson, Lees, Shewan, Smith, B Stephenson and E Stephenson.

The following Members voted against the amendment:

Councillors I Amos, R Amos, Ballard, Berry, B Birch, C Birch, Bowen, Bridge, Cartridge, Catterall, Ellison, Greenhough, Henderson, Hodgkinson, Holden, Ingham, Jones, Kay, McKay, Moon, Murphy, Orme, Ormrod, Pimbley, Robinson, A Turner, S Turner, A Vincent, Matthew Vincent, Michael Vincent, Walmsley and Wilson.

The Mayor (Councillor Collinson) abstained.

The amendment was therefore lost (by 11 votes to 32, with 1 abstention)

A vote was then taken on the Cabinet's recommendations on the budget for 2018/19 and on the level of the Council Tax for 2018/19, as set out in paragraphs 3.1, 3.2, 3.3 and 3.4 of the Leader's report.

The Mayor reminded Members that the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 required that a recorded vote be taken on the decision to approve the Council's budget and to set the level of the Council Tax.

The following Members voted in support of the proposals:

Councillors I Amos, R Amos, Ballard, Berry, B Birch, C Birch, Bowen, Bridge, Cartridge, Catterall, Ellison, Greenhough, Henderson, Hodgkinson, Holden, Ingham, Jones, Kay, McKay, Moon, Murphy, Orme, Ormrod, Pimbley, Robinson, A Turner, S Turner, A Vincent, Matthew Vincent, Michael Vincent, Walmsley and Wilson.

The following Members voted against the proposal:

Councillors: M Anderton, Barrowclough, Beavers, R Duffy, Fail, Gibson, Lees, Shewan, Smith, B Stephenson and E Stephenson.

The proposals were therefore carried by 32 votes to 11, with 1 abstention and it was

**RESOLVED:**

1. That the formal Council Tax resolution as agreed by Cabinet 14 February 2018, as set out in Appendix 1 to the report, be agreed.
2. That this Council's Band D equivalent Council Tax for the 2018/19 financial year of £193.94 together with parish precepts, as submitted in the report on the Budget, be approved for each of the valuation bands as follows:

**Valuation Bands**

	<b>Band A</b>	<b>Band B</b>	<b>Band C</b>	<b>Band D</b>	<b>Band E</b>	<b>Band F</b>	<b>Band G</b>	<b>Band H</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Barnacre-with-Bonds	133.51	155.76	178.02	200.27	244.78	289.28	333.78	400.54
Bleasdale	137.61	160.55	183.48	206.42	252.29	298.17	344.03	412.84
Cabus	140.31	163.70	187.08	210.47	257.24	304.02	350.78	420.94
Catterall	185.74	216.69	247.65	278.61	340.53	402.44	464.35	557.22
Claughton-on-Brock	161.87	188.85	215.83	242.81	296.77	350.73	404.68	485.62
Fleetwood	146.66	171.10	195.55	219.99	268.88	317.77	366.65	439.98
Forton	153.30	178.85	204.40	229.95	281.05	332.15	383.25	459.90
Garstang	157.41	183.65	209.88	236.12	288.59	341.07	393.53	472.24
Great Eccleston	149.26	174.14	199.02	223.90	273.66	323.42	373.16	447.80
Hambleton	154.84	180.64	206.45	232.26	283.88	335.49	387.10	464.52
Inskip-with-Sowerby	149.50	174.42	199.34	224.26	274.10	323.94	373.76	448.52
Kirkland	188.64	220.08	251.52	282.96	345.84	408.72	471.60	565.92
Myerscough and Bilsborrow	150.38	175.44	200.51	225.57	275.70	325.83	375.95	451.14
Nateby	133.68	155.96	178.24	200.52	245.08	289.64	334.20	401.04
Nether Wyresdale	159.91	186.56	213.22	239.87	293.18	346.48	399.78	479.74
Out Rawcliffe	145.57	169.83	194.10	218.36	266.89	315.41	363.93	436.72
Pilling	175.74	205.03	234.32	263.61	322.19	380.77	439.35	527.22
Preesall	158.62	185.06	211.50	237.94	290.82	343.70	396.56	475.88
Stalmine-with-Staynall	159.37	185.93	212.50	239.06	292.19	345.31	398.43	478.12
Upper Rawcliffe-with-Tarnacre	144.30	168.36	192.41	216.46	264.56	312.67	360.76	432.92
Winmarleigh	145.13	169.32	193.51	217.70	266.08	314.46	362.83	435.40
All other area of the Borough	129.29	150.84	172.39	193.94	237.04	280.14	323.23	387.88

3. That it be noted that for the year 2018/19 the major precepting authorities had stated the following amounts in precepts, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings in the Council's area as shown below:-

## Valuation Bands

	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £
Lancashire County Council	863.28	1007.16	1151.04	1294.92	1582.68	1870.44	2158.20	2589.84
Police and Crime Commissioner for Lancashire	118.30	138.02	157.73	177.45	216.88	256.32	295.75	354.90
Lancashire Combined Fire Authority	44.97	52.47	59.96	67.46	82.45	97.44	112.43	134.92

4. That having calculated the aggregate in each case of the amounts at 3.2 and 3.3 above, and in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, the following amounts be set as the Council Tax for the year 2018/19 for each part of its area and for each of the categories of dwellings shown below:-

## Valuation Bands

	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £
Barnacre-with-Bonds	1160.06	1353.41	1546.75	1740.10	2126.79	2513.48	2900.16	3480.20
Bleasdale	1164.16	1358.20	1552.21	1746.25	2134.30	2522.37	2910.41	3492.50
Cabus	1166.86	1361.35	1555.81	1750.30	2139.25	2528.22	2917.16	3500.60
Catterall	1212.29	1414.34	1616.38	1818.44	2222.54	2626.64	3030.73	3636.88
Claughton-on-Brock	1188.42	1386.50	1584.56	1782.64	2178.78	2574.93	2971.06	3565.28
Fleetwood	1173.21	1368.75	1564.28	1759.82	2150.89	2541.97	2933.03	3519.64
Forton	1179.85	1376.50	1573.13	1769.78	2163.06	2556.35	2949.63	3539.56
Garstang	1183.96	1381.30	1578.61	1775.95	2170.60	2565.27	2959.91	3551.90
Great Eccleston	1175.81	1371.79	1567.75	1763.73	2155.67	2547.62	2939.54	3527.46
Hambleton	1181.39	1378.29	1575.18	1772.09	2165.89	2559.69	2953.48	3544.18
Inskip-with-Sowerby	1176.05	1372.07	1568.07	1764.09	2156.11	2548.14	2940.14	3528.18
Kirkland	1215.19	1417.73	1620.25	1822.79	2227.85	2632.92	3037.98	3645.58
Myerscough and Bilsborrow	1176.93	1373.09	1569.24	1765.40	2157.71	2550.03	2942.33	3530.80
Nateby	1160.23	1353.61	1546.97	1740.35	2127.09	2513.84	2900.58	3480.70
Nether Wyresdale	1186.46	1384.21	1581.95	1779.70	2175.19	2570.68	2966.16	3559.40
Out Rawcliffe	1172.12	1367.48	1562.83	1758.19	2148.90	2539.61	2930.31	3516.38
Pilling	1202.29	1402.68	1603.05	1803.44	2204.20	2604.97	3005.73	3606.88
Preesall	1185.17	1382.71	1580.23	1777.77	2172.83	2567.90	2962.94	3555.54
Stalmine	1185.92	1383.58	1581.23	1778.89	2174.20	2569.51	2964.81	3557.78
Upper Rawcliffe-with-Tarnacre	1170.85	1366.01	1561.14	1756.29	2146.57	2536.87	2927.14	3512.58
Winmarleigh	1171.68	1366.97	1562.24	1757.53	2148.09	2538.66	2929.21	3515.06
All other areas of the Borough	1155.84	1348.49	1541.12	1733.77	2119.05	2504.34	2889.61	3467.54

### COU.87 Notices of Motion

None.

The meeting started at 7.00pm, and finished at 8.49pm

Note: An audio recording of this meeting is available on the Council's web site. You can find it [here](#).

arm/ex/cou/mi/080318

This page is intentionally left blank



## Council Minutes

Minutes of the extraordinary Council meeting held at the Civic Centre, Poulton-le-Fylde on Wednesday 21 March 2018.

---

### Councillors present:

The Mayor, Councillor Collinson, the Deputy Mayor, Councillor Robinson,

Councillor I Amos	Councillor Ellison	Councillor Pimbley
Councillor R Amos	Councillor Fail	Councillor Raynor
Councillor M Anderton	Councillor Greenhough	Councillor Shewan
Councillor Lady Atkins	Councillor Henderson	Councillor B Stephenson
Councillor Ballard	Councillor Hodgkinson	Councillor E Stephenson
Councillor Barrowclough	Councillor Holden	Councillor A Turner
Councillor Beavers	Councillor Ingham	Councillor A Vincent
Councillor Berry	Councillor Jones	Councillor Matthew Vincent
Councillor Bowen	Councillor Kay	Councillor Michael Vincent
Councillor Cartridge	Councillor Lees	Councillor Walmsley
Councillor Catterall	Councillor Murphy	Councillor Wilson.
Councillor I Duffy	Councillor Orme	
Councillor R Duff	Councillor Ormrod	

**Apologies for absence:** Councillors E Anderton, Balmain, B Birch, C Birch, Bridge, Gibson, Ibison, McKay, Moon, Smith and S Turner.

### Officers present:

Garry Payne (Chief Executive)  
Marianne Hesketh (Service Director Performance and Innovation)  
Mark Billington (Service Director People and Places)  
Mark Broadhurst (Service Director Health and Wellbeing)  
Emily Wareing (Engagement and Communications Officer)  
Roy Saunders (Democratic Services and Scrutiny Manager)

**Also present:** Alderman Brooks and one member of the public.

---

### **COU. 88      Duke of Lancaster's Regiment: Freedom of Entry to the Borough**

The Leader of the Council and the Chief Executive submitted a report on proposed arrangements for granting freedom of entry to the Borough to the Duke of Lancaster's Regiment.

**RESOLVED** (unanimously):

1. That a special meeting of the Council be held at 6pm on Thursday 12 April 2018 (before the ordinary meeting taking place at 7pm on that day) to grant Freedom of Entry to the Borough to The Duke of Lancaster's Regiment.
2. That arrangements be made to enable the Regimental Band to parade through Poulton-le-Fylde and to be inspected by the Mayor, prior to a buffet reception at the Civic Centre, on a date to be determined but expected to be in September 2018.

The meeting started at 6.30pm and finished at 6.36pm.

Note: An audio recording of this meeting is available on the Council's web site. You can find it here:

<https://www.youtube.com/watch?v=exsWI2tYhhU>

arm/ex/cou/mi/210318





**COUNCIL MEETING**  
**12 APRIL 2018**

**AGENDA ITEM 6**

**PUBLIC QUESTIONS OR STATEMENTS**

No questions have been received from members of the public under Procedure Rule 9 by the deadline of 12.00 noon on Friday 6 April 2018.

Published 6 April, 2018  
Democratic Services  
Tel: 01253 887481

[arm/ex/cou/cr/questions](#)

This page is intentionally left blank



**COUNCIL MEETING**  
**THURSDAY 12 APRIL, 2018**

**AGENDA ITEM 7**

**QUESTIONS "ON NOTICE" FROM COUNCILLORS**

The following questions from Cllr Lady Atkins to the Resources Portfolio Holder (Cllr A Vincent) have been received under Council Procedure Rule 11.1.

1. *Why are Keyworker Homes delaying completion of the contract for the redevelopment of the Garstang Community Centre? Could I be given an indication when this would happen?*
2. *Is the responsible Portfolio Holder aware of the increasing concerns in Garstang at the delays in proceeding with the redevelopment of the Garstang Community Centre and what does he propose to do to allay those concerns?*

Published 6 April, 2018  
Democratic Services  
Tel: 01253 887481

[arm/ex/cou/cr/questions](#)

This page is intentionally left blank



Report of:	To:	Date	Item No.
Cllr David Henderson, Leader of the Council	Council	12 April 2018	8(a)

## Executive Report: Leader of the Council

### 1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on a number of issues, as set out below.

### 2. Recent Activities

- 2.1 Since being elected as Leader I have attended numerous meetings and events including the Commonwealth Day Flag Raising Ceremony which was very well attended; 'Meet the Marines', a three day event held in Fleetwood with hundreds of young people attending from across Lancashire; Bite Size Briefing on the Transport for the North Strategic Transport Plan and I met with representatives from the Local Government Association (LGA) to discuss various matters including how the LGA can provide support and training and development opportunities not just for me but for all Members.

### 3. Ward Walks

- 3.1 The programme of Ward Walks in April and May of this year has now commenced and I and the Chief Executive are looking forward to completing the remaining walks with Members and I hope that Members will continue to use the opportunity to showcase the great work that they and others in the community are doing in their local area.

### 4. Lancashire District Leaders and Shadow Combined Authority Meetings

- 4.1 Lancashire District Leaders met on 20 February but owing to a lack of business, the meeting on 22 March was cancelled. Operational matters including the overall financial position of District Councils were discussed at the District Leaders meeting. I updated my fellow District Leaders on our strong financial position and the commercial approach that was now well embedded within staff and the benefits of a "can do" attitude as referenced by the LGA Peer Review Team.

- 4.2** I have found the Shadow Combined Authority meetings interesting and at the meeting on 22 March a revised draft Scheme of Governance was discussed. Members will be aware that in December 2015, based on the then proposed Scheme of Governance, full Council took the decision not to take part in discussions/meetings on a formal basis. The draft Scheme of Governance discussed on 22 March is significantly different from that considered in December 2015 and once a final Scheme of Governance has been agreed I will, in due course, bring a detailed report to full Council for Members to consider, debate and reach a decision on a revised Scheme of Governance.

## **5. Comments and Questions**

- 5.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

arm/ex/cou/cr/18/1204 8(a)



Report of:	To:	Date	Item No.
Cllr. Alan Vincent, Resources Portfolio Holder	Council	12 April 2018	8(b)

## Executive Report: Resources Portfolio Holder

### 1. Purpose of Report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Resources Portfolio, as set out below.

### 2. Finance

- 2.1 Members should now have received their council tax bills for the 2018/19 financial year reflecting this Council's decision to increase its element of the bill by just £5.63 on a Band D equivalent property to £193.94 or just under 53p per day.
- 2.2 Whilst the total Band D council tax (excluding parish precepts) is now £1,733.77, I wish to remind members that the Wyre element is only 11% of the charge with the costs of Lancashire County Council (75%), the Police and Crime Commissioner (10%) and the Fire Authority (4%) all contributing to the final bill that drops through our residents' letterboxes.
- 2.3 With our most recent financial projections in the Medium Term Financial Plan indicating a gap between expenditure and income of £2m in 2021/22, despite the progress made so far, there is still a great deal of work to be done between now and then to identify further efficiency savings. The Corporate Management Team and Heads of Service in conjunction with cross-directorate working groups have delivered and continue to develop a variety of projects to ensure our continuing financial sustainability.

### 3. Human Resources

- 3.1 I mentioned in my last update that we had invited SOCITM (The Society for IT practitioners in the public sector) to carry out a review of the IT service. This review has now been completed and the findings and recommendations were reported to Corporate Management Team in January. An action plan has been developed to address the recommendations which are now being progressed and includes:-
- appointment of an interim ICT service desk manager to transform the way the service runs;
  - the rebranding of the IT help desk to an ICT service desk;

- exploring options for a new ICT service management tool that will facilitate a self-serve culture amongst staff and members;
- restructuring of the service to ensure we have the right capacity and skills to respond to future challenges and effectively deliver our digital transformation plan.

#### **4. Procurement**

- 4.1** We currently spend in excess of £16,000 a year on publishing public notices in local newspapers which is a statutory requirement. We have now secured an agreement with Johnstone Press (publishers of the Blackpool Gazette, Fleetwood Weekly and the Garstang Courier) for the public notices which should deliver better value for money for the council and provide for the better design and layout of our public notices. The initial changes should deliver a 21% price reduction. Our officers will be monitoring this over a three month trial period to ensure the price reduction and layout changes are maintained.

#### **5. Urgent decision**

- 5.1** On the 15 March a decision was taken to appoint an engineering consultant. Due to the nature of the work to be undertaken and the need to appoint the consultant without delay this decision was taken as an urgent decision and not subject to the call-in procedure.

#### **6. Asset Management**

- 6.1** The digital hub help centre at Fleetwood Market was officially launched on 9 February. Working in partnership with the Citizens Advice Bureau the help centre provides help and support to our residents to enable them to develop basic digital skills and provides access to council services. We are also progressing improvements to the lighting within the market and will soon be going out to tender for the internal decoration of all the market halls.

#### **7. Comments and questions**

- 7.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

arm/ex/cou/cr/18/1204 8(b) Resources





Report of:	To:	Date	Item no.
Cllr. David Henderson, Street Scene, Parks and Open Spaces Portfolio Holder	Council	12 April 2018	8(c)

## Executive Report: Street Scene, Parks and Open Spaces Portfolio Holder

### 1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Street Scene, Parks and Open Spaces Portfolio as set out below.

### 2. Parks and open spaces

- 2.1 Memorial Park was host to craft, nature and orienteering activities throughout the February half term which generated greater use of the restored facilities. A display at a Healthier Fleetwood event on the 14 February highlighted to stakeholders the opportunities at the park for our support in programmes to improve health and wellbeing. In February for instance the pavilion was hired each week for 'The Well' a therapeutic programme supporting recovery from addiction.
- 2.2 Sessions in schools introduced pupils to the heritage of The Mount and explored why it was important to preserve the park and what they would like to see. Feedback from the pilot was then used in planning future workshops and their delivery by volunteers. A pop-up tearoom at the Lodge attracted over 180 people who came to find out about the building's history and the application to the Heritage Lottery Fund which was submitted last month. A decision on our bid is expected in August.
- 2.3 Forty new trees were planted in February with the assistance of volunteers and Poulton-le-Fylde Rotary Club on a number of open spaces throughout Wyre as part of our work to develop the range of trees we have and benefits they bring to the environment.
- 2.4 The Parks and Open Spaces team with the help of the Jubilee Gardens Friends Group and volunteers have commenced work to improve the planted areas within the park.

### **3. Waste and recycling**

- 3.1** The third year of the green waste service will go live on the 1 May and uptake so far is positive once again with residents also having the opportunity to subscribe to Direct Debit payments.
- 3.2** Work to reduce the number of duplicate residual waste bins at domestic properties is ongoing with 70 being identified during February. Guidance to assist residents to recycle more of their waste has been made available.

### **4. Street scene**

- 4.1** Area Officers continue to work within Fleetwood to engage with residents, businesses and the wider community to clean up the back alleys and take more responsibility for the area. The feedback to date has been very positive and the support from many residents encouraging.
- 4.2** The number of dogs out straying whose keepers have not updated their personal details with the microchip companies appears to be on the increase. We will therefore be seeking to work with the Dogs Trust and other partner agencies to increase awareness of this legal requirement, the benefits to the owner and wider welfare promotions.
- 4.3** The recent 'Paint Means Poo' campaign at Wyre Estuary Country Park has had some positive results. Whilst fouling continued throughout the two weeks, there was a gradual decline in the number of fouling incidents over the period and there was no displacement elsewhere in the park. It provided staff the opportunity to engage with visitors (dog walkers and non dog walkers alike) and all were positive about raising the awareness of the issue. It is acknowledged some criticism was received on social media for not clearing the foul initially but this was done during and at the end of the campaign. Evenings and weekends appeared to see the worst of the problems, despite litter bins being available for disposal of waste. Monitoring and enforcement patrols will continue to be undertaken.
- 4.4** Highway weed control is scheduled to be undertaken during April and May dependant on the weather.

### **5. Comments and questions**

- 5.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.



Report of:	To:	Date	Item No.
Cllr Peter Murphy, Planning and Economic Development Portfolio Holder	Council	12 April 2018	8(d)

## Executive Report: Planning and Economic Development Portfolio Holder

### 1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Planning and Economic Development Portfolio, as set out below.

### 2. Coastal Community Teams (Fleetwood and Cleveleys)

#### Fleetwood

- 2.1 A final Annual Review will be submitted to the Ministry of Housing, Communities and Local Government (MHCLG) later this year. One shop front signage grant was administered this quarter, leaving one remaining.

#### Cleveleys

- 2.2 After a successful partnership with HMP Kirkham the painting of the bollards has been completed. Once the weather improves a second phase of improvements will commence, which will include the repainting of some benches and lampposts.
- 2.3 Blackpool and Fylde College art students have been appointed on a voluntary basis to design an interactive map of Cleveleys Town Centre. Once completed it is envisaged that the map will be installed at the bus station shelter. A new notice board has also been donated to the team.
- 2.4 Future project plans include speciality markets in the town, and exploring options for a weekly market.

### 3. Hillhouse Enterprise Zone (EZ)

- 3.1 Consultants Mott Macdonald are continuing work on the Hillhouse Masterplan. A final draft of the full document was circulated in late March with public and statutory Consultation planned for April. There will be a Consultation Open Day on 4 May at Thornton FC 10am-6pm.

- 3.2** Marketing for the site is underway. Marketing Lancashire are aiming for the Enterprise Zone websites to go 'live' at the end of April and we are continuing to work with them to ensure all the content is correct.

#### **4. Business support**

- 4.1** Wyred Up took place at Poolfoot Farm on 6 February. The theme was 'Linking Community and Local Skills With Businesses'. We had Fleetwood Town FC Community Trust presenting and Network Rail. North and Western Lancashire Chamber of Trade, Boost Lancashire, Lancashire Economic Partnership (LEP) Employment Hub, Northern Rail, Blackpool and the Fylde College and Winning Pitch all led a table each and businesses had the chance to ask questions and hear about what support they could offer businesses. The event was a success, with over 40 people in attendance. We also received positive feedback regarding the format and the inclusion of 'speed dating' rather than just general networking.
- 4.2** Preparations are underway to organise the next Wyred Up event on 25 April. The event will take place at the recently opened Fleetwood Museum to showcase this asset to businesses. The workshop will be on The General Data Protection Regulations (GDPR) a popular topic with the businesses and will also include a tour of the museum.

#### **5. Planning policy**

##### **Local Plan**

- 5.1** The draft Local Plan was formally submitted to the Planning Inspectorate with all the accompanying evidence base documents on 23 January 2018. The examination of the plan began officially on this date. The Inspector has confirmed that the hearings will take place at the Civic Centre during the weeks commencing 14 May, and 21 May, with a review session on 5 June.
- 5.2** The Inspector has so far submitted a number of written preliminary views on matters and has set out issues for the examination including some initial questions and comments, and responses to these have been sent.

#### **6. Nationally Significant Infrastructure Projects (NSIPs)**

##### **Preesall Underground Gas Storage Facility – Halite**

- 6.1** The Development Consent Order (DCO) was granted for this project on 17 July 2015. The DCO set out a number of formal Requirements (similar to conditions on a planning permission) which the council is responsible for discharging and monitoring. Many of these requirements relate to matters that must be discharged/approved by the local planning authority before any works can commence on any stage of the development. Halite have now begun to submit applications for the discharge of a number of these requirements with a view to formally commencing work on the ground soon. The first stage will comprise the construction of the temporary access road from Hall Gate Lane to Monks Lane, Preesall.

## **A585 Windy Harbour to Skippool Improvement Scheme**

- 6.2** This scheme has been registered with the Planning Inspectorate and is expected to be formally submitted in the third quarter of 2018. Preliminary pre-application work is progressing with the publication of the Statement of Community Consultation which identifies how the proposal is being publicised for comment and sets out the dates/times/location of public consultation events, the first of which was held on 23 March, followed by a further consultation exhibition on 10 April at the Civic Centre.

## **Hillhouse Enterprise Zone Power Station – Wyre Power**

- 6.3** This scheme has also been registered with the Planning Inspectorate although the timetable for formal submission of the application is not yet known. Preliminary investigative work on the environmental impact of the development is ongoing.

## **7. Comments and questions**

- 7.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

arm/ex/co/cr/18/1204 8(d) Planning and Economic

This page is intentionally left blank



Report of:	To:	Date	Item no.
Cllr. Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder	Council	12 April 2017	8(e)

## Executive Report: Neighbourhood Services and Community Safety Portfolio Holder

### 1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Neighbourhood Services and Community Safety Portfolio as set out below.

### 2. Private Sector Housing

#### Extension of the Licensing of Houses in Multiple Occupation (HMOs)

- 2.1 Mandatory HMO licensing is currently governed by The Licensing of Houses in Multiple Occupation (Prescribed Descriptions) (England) Order 2006. Local Authorities have a duty to ensure all relevant properties are correctly licensed. At present the only properties currently requiring mandatory licensing are HMOs comprising of three stories or more occupied by five or more people forming two or more separate households. HMO licenses are valid for five years before a renewal application is required.
- 2.2 The Licensing of Houses in Multiple Occupation (Prescribed Description) (England) Order 2018 was agreed by parliament on 23 February and will come into effect across England on 1 October 2018. The most significant change in this Order is the definition of an HMO under the Housing Act 2004. When it comes into effect later in the year, the new definition of an HMO for licensing purposes will be any property occupied by five or more people, forming two or more separate households.
- 2.3 At present Wyre has 26 licensed HMOs. The removal of the requirement for licensable properties to be at least three stories will increase the number of mandatory licensable properties. It is estimated there could be up to 100 properties that will be required to have a licence by 1 October 2018. Resource implications on the Private Sector Housing Team are being assessed. We currently charge £970.00 for a HMO licence (although small discounts are applicable in some circumstances), therefore additional income is expected in 2018/19.

- 2.4** Information on the Council's website will be updated from April 2018 to reflect the upcoming changes, and liaison with landlords and letting agents will also commence to identify properties needing to be licenced from 1 October 2018.

#### **New minimum standards for Private Rented Sector Energy Performance Certificates (EPC's)**

- 2.5** The Energy Efficiency (Private Rented Property)(England and Wales) Regulations 2015 mean that from the 1 April 2018 there will be a requirement for any properties rented out in the private rented sector to have a minimum energy performance rating of E on an Energy Performance Certificate (EPC). The regulations will come into force for new lets and renewals of tenancies with effect from 1 April 2018 and for all existing tenancies on 1 April 2020. It will be unlawful to rent a property which breaches the requirement for a minimum E rating, unless there is an applicable exemption. A civil penalty of up to £4,000 can be imposed for breaches.
- 2.6** All the Lancashire District Authorities are currently working together to develop a common policy for the enforcement of the new regulations, including a consistent charging structure for penalties. Enforcement of the minimum standards will be carried out by our Private Sector Housing Team.

#### **Flexible Homelessness Support Grant Notification**

- 2.7** On 22 March information was provided on how much Flexible Homelessness Support Grant local authorities will receive through to the end of 2020. The funding has been allocated according to a formula which reflects relative homeless pressures and we will see grant levels for Wyre increase from £94,615 in 2017/18, to £105,331 in 2018/19 to £145,234 in 2019/20.
- 2.8** The Flexible Homelessness Support Grant gives local authorities more control and flexibility to prevent and relieve homelessness and forms part of the Government's end to end approach to help those at risk of homelessness and those experiencing a crisis. We will be employing this funding to continue to support a wide range of homelessness prevention measures.

### **3. Community Safety**

#### **Jimmy Armfield CBE**

- 3.1** Many tributes have been made to the late Jimmy Armfield who died on 22 January 2018. I should like to mention his work as Chair of The Lancashire Partnership Against Crime (LANPAC) which has been in existence for over 23 years and has worked in partnership with hundreds of organisations, large and small, to secure funding for additional community safety and crime reduction measures throughout the County. Under his leadership in the last six years alone over £1M has been allocated to hundreds of diverse projects including schemes aimed at protecting the vulnerable elderly, reducing incidents of burglary and



vehicle crime in addition to engaging with young people to introduce them to positive leisure time activities and divert them away from crime and anti-social behaviour.

### **The Police and Crime Panel for Lancashire**

- 3.2** I attended the Panel meeting on 12 March 2018 when details of the very recent report from HM Inspectorate of Constabulary into child protection were discussed. The report found that overall the service provided to children in need of help needed to improve. In particular some of the Constabulary's basic processes for recording child protection incidents were weak and many front line officers saw their responsibility for safeguarding children as being limited to identifying children as vulnerable on the police system. The Inspectorate felt this could result in missed opportunities to protect children at the earliest opportunity. The Panel was advised that the Police were urgently addressing the issues raised by the Inspectors and were developing an action plan which included training for front line staff. Since the inspection the Constabulary had revisited all the cases examined in the report and they had identified no further harm to children and no further offenders have been charged or cautioned as a result.

## **4. Flood Resilience**

- 4.1** In response to flooding issues raised at the Wyre Flood Forum and the Making Space for Water Group, multi-agency meetings have been held with Thornton and Churchtown Flood Action Groups (FLAGS) to identify and resolve specific flooding issues. Work is in progress, across the partner agencies, to resolve the issues raised.
- 4.2** The Council has held discussions with representatives from Pilling and St Michaels with the intention of setting up additional FLAGS, empowering residents to take action to protect their own communities during potential flooding events.

## **5. Rossall Coastal Defence Scheme**

- 5.1** The sea defence element of the project is nearing completion. All beach works have been undertaken and all pre-cast revetment units, re-curve wave walls and rear walls have been installed. Outstanding works are confined to the promenade area, more specifically around the Chatsworth and West Way areas. It is intended to open the promenade to the public in May.
- 5.2** The bulk of the earthworks, top soil and turf installation to Larkholme Grasslands is now complete along with most of the footpath work. The timber bridges have been installed and Lancashire County Council have commenced the construction of dropped crossings which will link to the new footpaths within the grassland area to the public highway.
- 5.3** A formal opening of the scheme is planned for 1 June 2018.

## **6. Comments and questions**

- 6.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

arm/ex/co/cr/18/1204 Exec Neighbourhood Serv



Report of:	To:	Date	Item No.
Cllr. Lynne Bowen, Leisure and Culture Portfolio Holder	Council	12 April 2018	8(f)

## Executive Report: Leisure and Culture Portfolio Holder

### 1. Purpose of report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Leisure and Culture Portfolio, as set out below.

### 2. Arts, Events and Volunteering

#### 2.1 The Final Homecoming –A First World War Centenary Event

The council has been successful in obtaining a grant of £10,000 from the Heritage Lottery Fund towards the Final Homecoming project. The grant will be used to welcome a visual arts and a music residency in Fleetwood, as well as supporting filming, community exhibitions and other projects throughout the borough. Outcomes of an application to the Arts Council will be known at the end of April.

#### 2.2 Just Reminiscing – A Dementia Reminiscence Programme

The Council has obtained a stock of artefacts and replicas to develop reminiscence activities across the Borough. The project will work with residents with dementia and their carers but will also engage with other older residents who may be isolated and lonely. The project, which will be piloted at Fleetwood Market from May, and rolled out across the borough in the summer months, will be encouraging members of the community to volunteer and act as session facilitators.

#### 2.3 SpareParts/ Tram Sunday

Planning is underway to develop a professional and community programme for this year's SpareParts Festival, a transport themed arts festival delivered in conjunction with Fleetwood Festival of Transport. Spare Parts is now taken out to other transport festivals in Crewe and Sandbach and, following three years of strategic funding from the Arts Council, will roll out to two other festivals in St. Helens and Rochdale by 2020.

#### 2.4 Larkholme Grasslands and Rossall Sea Defence Completion

Planning is underway to develop a programme of activities and community showcases to launch the Grasslands and the completed promenade at Rossall on Saturday 19 May.

### **3. Sports Development**

#### **3.1 Trysport**

Our new Trysport programme brochure has now been launched and will be distributed to all schools. TrySport is a programme sponsored and promoted by Wyre Council, and is delivered by Fleetwood Town Community Trust and Fylde Coast YMCA. We currently offer various sports and activities including football, badminton, dodgeball, street dance, multi sports, fitness classes and skateboarding. The programme provides opportunities for young people to increase their levels of physical activity by getting involved in a wide variety of sports and activities.

#### **3.2 Health Walks**

Working with the Challenge Through Sport Project and Fylde and Wyre Social Inclusion Team we are setting up walks to encourage increased levels of physical activity for people with mental health issues and/or those recovering from substance misuse. The project involves training staff and volunteers to become walk leaders and promoting a number of walks to their service users. Our Coast and Countryside Service will be delivering the necessary training.

### **4. Marine Hall and Thornton Little Theatre**

#### **4.1 New Theatres Brochure**

As in previous years, a new programme for the theatres has been produced and was sent out at the beginning of this year. This year's brochure has been mailed out to 31,000 local residents with another 4,000 brochures being distributed from our theatres and other local information points across the area. For the first time, the brochure also promotes shows which are staged by local organisations including Thornton Cleveleys Operatic Society and Poulton Drama.

#### **4.2 New Box Office Service Offer**

Thornton Cleveleys Operatic Society and Poulton Drama are regular hirers of our theatres and have chosen to sell their tickets through our computerised box office system. They are therefore now benefitting from the wider publicity as well as a professional box office service on the night and lead up to their event. In this way we are offering our customers an enhanced service without pushing up the community hire charges. Wyre Theatres retain 10% of all box office income as a commission for selling tickets on behalf of hirers, but the hirer benefits from greater coverage and an improved service. This is all part of our plan to work more collaboratively with our hirers and encourage local people to make better use of their local assets. This also improves customer service for ticket buyers who tell us that they prefer to have one point of contact for all ticket sales at our theatres.

#### **4.3 Recent and forthcoming events at Marine Hall and Thornton Little Theatre**

Key events have taken place in both theatres over the last few months and these included:

The 36th Fleetwood Beer and Cider Festival at Marine Hall, which was a great success. It included the first appearance of our 'Gin and Prosecco Bar' which was extremely popular. This new attraction also encouraged a more diverse audience than in previous years.

We presented an Easter themed family show at Thornton Little Theatre and a special Easter Bank Holiday Tea Dance on Bank Holiday Monday.

Our 'Harmony and Health' free singing sessions at Marine Hall continue to go from strength to strength with over 70 local people attending the weekly Tuesday afternoons on a regular basis. Since February the sessions have also been taking place at Thornton Little Theatre on Tuesday mornings. The feedback from these groups has been tremendous with several regular attenders reporting dramatic improvements to their physical health and emotional well-being. The costs associated with these sessions have been met through health funding which has meant that the Theatres can be used for these important community health initiatives without having to subsidise them. They also bring new customers through our doors, many of whom have never visited our venues before.

Healthier Fleetwood held their Tea and Talk Event at Marine Hall in February on Valentine's Day. This was another collaborative event which involved all Healthier Fleetwood partners. Many Council services were also represented including volunteering and countryside rangers as well as the YMCA.

Continuing with the Health theme; our first Annual 'One You' event was held at Marine Hall last weekend. This event was all about health and well-being in its widest sense and served to engage more people from the area, to widen involvement and included third sector partners as well as local businesses. Stalls this year included a juice and smoothie bar, skincare, physiotherapists and art therapists as well as council services and Healthier Fleetwood partners. We hope to grow this event year on year, as happened with the Annual Food and Drink Festival and Christmas Market which both now attract over 5,000 people to Fleetwood on a Sunday.

In March we welcomed 'Fleetwoodstock' back to Marine Hall for the first time in over five years and we have also started up a new partnership with Fleetwood Folk and Blues Festival and are looking at ways to work more closely with them, including the co-promotion of events.

## **5. Tourism**

### **5.1 Marsh Mill**

Marsh Mill opened once again over Easter weekend with a special celebratory event. Working in conjunction with La Shack Gifts (an onsite trader) the event had live music in the square, costume characters and the Mill was open for tours, children's crafts and the sails turned. The event was promoted directly to 20,000 households (promoting the village and Mill by offering a discount voucher) as well as through online promotion.

## **6. Comments and questions**

- 6.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

arm/ex/cou/cr/18/1204 8(f) Leisure



Report of:	To:	Date	Item No.
Cllr. Michael Vincent, Health and Community Engagement Portfolio Holder	Council	12 April 2018	8(g)

## Executive Report: Health and Community Engagement Portfolio Holder

### 1. Purpose of Report

- 1.1 To inform Council of progress on key objectives and the current position on issues within the Health and Community Engagement Portfolio, as set out below.

### 2. Community Engagement

- 2.1 **Wyre Voice** is being distributed this month to all homes in Wyre. This edition includes a four page feature on Healthier Wyre promoting all the events and activities going on in the area to improve the lives of local people. It also includes council tax information, community news, a section for young people, information about Wyre Council organised events, plus information on green waste, business, weddings, the leisure centres and council news.
- 2.2 **Together We Make A Difference Network** - the Anti-Social Behaviour Group for Marine Gardens are working closely with the Early Action Team to map activities and facilities available for young people. This will be combined with the results of the recent Fleetwood Futures youth consultation. This work will inform a programme of activities for summer to help bridge any gaps.
- 2.3 **Wyre Youth Mayor - Lancashire Young Citizen of the Year 2018**  
Wyre Youth Mayor, Jessica Basquill has been named as the High Sheriff of Lancashire's Young Citizen of the Year 2018. Jessica topped a list of more than 65 young and inspiring people from across the county who made a real difference in their community. The announcement was made during a special award ceremony at Lancashire Police headquarters in Hutton. Jessica was praised for her productive and supportive role as Wyre Youth Mayor. The role has seen her raise more than £1,500 for local charities, provide support for a number of local projects and has seen her attend many civic events.

## **2.4 International Women's Day**

On 8 March, we celebrated International Women's Day with a social media campaign to showcase some of the women that work for the council. We spoke to women at all levels of the organisation and featured them in our #WomeninWyre campaign. The campaign was very successful and reached over 3,000 people on Facebook and 2,600 on Twitter.

## **3. Health and Wellbeing**

### **3.1 Health Initiatives for Garstang and Over Wyre**

With the transfer of Garstang Medical Centre and Great Eccleston Health Centre to NHS Fylde and Wyre Clinical Commissioning Group from 1 April 2018, we are in conversation with the newly formed Wyre Rural Extended Neighbourhood (WREN) to identify projects to be developed to deliver against our Business Plan Healthier Wyre project to 'Support Neighbourhood Health Initiatives for Garstang and Over Wyre to address social isolation and loneliness'. Proposals being discussed include projects to support a number of friendship groups supporting older isolated residents.

### **3.2 NHS Fylde and Wyre Patient Participation Group (PPG) and Empowering Communities Conference**

Officers recently attended the NHS Fylde and Wyre Patient Participation Group (PPG) and Empowering Communities Conference at Ribby Hall. Healthier Fleetwood, our Harmony and Health singing groups and other community health initiatives were showcased to encourage similar projects across Blackpool and the Fylde Coast.

### **3.3 Fylde and Wyre Multispeciality Community Provider Project to support Care and Repair (Wyre and Fylde)**

A business case presented to the Fylde and Wyre Multispeciality Community Provider (MCP) that proposed a shared cross-sector project aiming to maximise the role of Disabled Facilities Grants (DFGs) and Care and Repair (Wyre and Fylde) to speed and better support discharge from hospital to home and to maintain the independence of those living at home that could be at risk of hospital admission has been approved. This will see increased resources to support the project for Care and Repair. To support the project the MCP Project Team coordinated and held a workshop on 27 February 2018 attended by representatives from; Wyre Council, Fylde Council, Lancashire County Council (LCC) Occupational Therapist Service, Adult Community Services, Blackpool Hospital Occupational Therapist Service, Lancashire Better Care Fund and LCC Public Health that undertook a process mapping exercise to understand the existing supporting pathways, entry points and organisational boundaries.

The workshop recognised the role DFGs and Care and Repair play in preventing falls and injuries, improving independence, improving accessibility and mobility in the home, improving mental health and supporting carers. Work is now being taken forward that will see new referral mechanisms from Primary Care and Secondary Care into our Care and Repair Service.



## **4. Environmental Health**

### **Taxi Licensing**

- 4.1** The National Anti-Fraud Network, hosted at Tameside Council, are about to introduce a national register for refused or revoked taxi drivers. Together with a number of other Lancashire District Councils we have agreed to sign up to this database. This will ensure our Licensing Team and subsequently our Licensing Committee will have access to additional relevant information when deciding whether an individual is a fit and proper person to become a taxi driver. Taxi drivers carry some of our most vulnerable residents and our sign-up to this database will provide additional re-assurance and so help to ensure that the highest possible standards, outlined in our taxi licensing policy, will be maintained.

## **5. Comments and Questions**

- 5.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

arm/ex/cou/cr/18/1204 8(g) Health and Community

This page is intentionally left blank



Report of:	Meeting	Date	Item no.
Cllr Henderson, Leader of the Council and Marianne Hesketh, Service Director Performance and Innovation	Council	12 April 2018	10

**Lancashire Police and Crime Panel:  
Appointment of a replacement additional representative**

**1. Purpose of report**

- 1.1 To enable a replacement additional representative to be appointed to the Lancashire Police and Crime Panel.

**2. Outcomes**

- 2.1 An effective and politically balanced Police and Crime Panel.

**3. Recommendation**

- 3.1 That Cllr Henderson be appointed as the replacement additional representative on the Lancashire Police and Crime Panel in place of Cllr Gibson.

**4. Background**

- 4.1 At the Annual Council Meeting on 11 May 2017 Cllr Berry was reappointed as the Council's representative on the Lancashire Police and Crime Panel. At that meeting the then Leader of the Council (Cllr Gibson) was also nominated to be the additional Conservative representative required from one of the member district councils to achieve political balance on the Panel.
- 4.2 The Police and Crime Panel is a formal Joint Committee of the 15 authorities for the Lancashire Police Force area (2 unitaries, 12 districts and the County Council), which is established under the Police Reform and Social Responsibility Act 2011. Its responsibilities are set out in Part 3.04 of Wyre's Constitution. The Panel must be made up of a minimum of 15 councillors and 2 co-opted independent members and its composition must reflect the political balance of all the constituent authorities. The application

of these rules has, in recent years, meant that an additional Conservative representative from one of the Districts has been needed.

## 5. Key issues and proposals

- 5.1** It is proposed that the current Leader of Council should be appointed, in place of the former Leader, to perform this role.

Financial and legal implications	
Finance	There are no financial implications arising directly from this report (there is no Special Responsibility Allowance associated with this appointment).
Legal	The proposals in this report comply with the requirements of the Police Reform and Social Responsibility Act 2011 and the provisions for Responsibility for Joint Functions in Part 3.04 of the Council's Constitution.

### Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	✓
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
data protection	x

report author	telephone no.	email	date
Roy Saunders	01253 887481	roy.saunders@wyre.gov.uk	27/03/18

List of background papers:		
name of document	date	where available for inspection
None	-	-

### List of appendices

None

arm/ex/cou/cr/18/1204p&cp



Report of:	Meeting	Date	Item no.
Cllr Henderson, Leader of the Council and Marianne Hesketh, Service Director Performance and Innovation	Council	12 April 2018	10

**Lancashire Police and Crime Panel:  
Appointment of a replacement additional representative**

**1. Purpose of report**

- 1.1 To enable a replacement additional representative to be appointed to the Lancashire Police and Crime Panel.

**2. Outcomes**

- 2.1 An effective and politically balanced Police and Crime Panel.

**3. Recommendation**

- 3.1 That Cllr Henderson be appointed as the replacement additional representative on the Lancashire Police and Crime Panel in place of Cllr Gibson.

**4. Background**

- 4.1 At the Annual Council Meeting on 11 May 2017 Cllr Berry was reappointed as the Council's representative on the Lancashire Police and Crime Panel. At that meeting the then Leader of the Council (Cllr Gibson) was also nominated to be the additional Conservative representative required from one of the member district councils to achieve political balance on the Panel.
- 4.2 The Police and Crime Panel is a formal Joint Committee of the 15 authorities for the Lancashire Police Force area (2 unitaries, 12 districts and the County Council), which is established under the Police Reform and Social Responsibility Act 2011. Its responsibilities are set out in Part 3.04 of Wyre's Constitution. The Panel must be made up of a minimum of 15 councillors and 2 co-opted independent members and its composition must reflect the political balance of all the constituent authorities. The application

of these rules has, in recent years, meant that an additional Conservative representative from one of the Districts has been needed.

## 5. Key issues and proposals

- 5.1** It is proposed that the current Leader of Council should be appointed, in place of the former Leader, to perform this role.

Financial and legal implications	
Finance	There are no financial implications arising directly from this report (there is no Special Responsibility Allowance associated with this appointment).
Legal	The proposals in this report comply with the requirements of the Police Reform and Social Responsibility Act 2011 and the provisions for Responsibility for Joint Functions in Part 3.04 of the Council's Constitution.

### Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	✓
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
data protection	x

report author	telephone no.	email	date
Roy Saunders	01253 887481	roy.saunders@wyre.gov.uk	27/03/18

List of background papers:		
name of document	date	where available for inspection
None	-	-

### List of appendices

None

arm/ex/cou/cr/18/1204p&cp



Report of:	Meeting	Date	Item no.
Cllr Henderson, Leader of the Council and Marianne Hesketh, Service Director Performance and Innovation	Council	12 April 2018	11

## Constitution Amendment: Council Minutes

### 1. Purpose of report

- 1.1 To enable a change to be made to the Council's Constitution.

### 2. Outcomes

- 2.1 More up to date and effective governance arrangements

### 3. Recommendations

- 3.1 That the amended wording of paragraph 19.2 of the Council Procedure Rules in Part 4.01 of the Constitution, relating to the minutes of Council meetings, set out in Appendix 1, be approved.

### 4. Background

- 4.1 At the Council meeting on 7 December 2017 the Leader of the Council (Councillor Henderson) announced that, as an experiment, a sound recording of the meeting was being made. The intention was that, from January 2018 onwards, a sound recording of each full Council meeting would be made and uploaded to the Council's website, so that anyone wishing to listen to the full proceedings or hear what individual Councillors had said would be able to do so. He said that the availability of an audio recording would complement the formal minutes, provide greater transparency and accountability at relatively little cost and hopefully avoid the regular challenges to the accuracy of the minutes currently made. Since then, an audio recording of each meeting (including December) has been made available on the Council's web site.

- 4.2** At the Council meeting on 8 March 2018, following the defeat of another amendment on the confirmation of the accuracy of the minutes of the previous meeting, the Council resolved (by 31 votes to 11) that the minutes of the Council meeting held on 18 January 2018 be confirmed as a correct record and *that the Chief Executive be instructed, in future, to write the minutes of full Council meetings in a more concise style, referring only to the documents considered and the decisions taken, and that a footnote be included in each set of minutes providing a link to the recording of the meeting available on the Council's web site.*

## **5. Key issues and proposals**

- 5.1** In order to reflect the decision made on 8 March, it is recommended that the wording of paragraph 19.2 of the Council Procedure Rules be changed, as set out in Appendix 1. As a consequence, Members will no longer be able to propose amendments to insert additional words to the minutes if doing so would contravene the specified style.

<b>Financial and legal implications</b>	
Finance	None arising directly from this report.
Legal	The proposal in this report will ensure that the Council Procedure Rules are up to date.

### **Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

<b>risks/implications</b>	<b>✓ / x</b>
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

<b>risks/implications</b>	<b>✓ / x</b>
asset management	x
climate change	x
data protection	x

report author	telephone no.	email	date
Roy Saunders	01253 887481	roy.saunders@wyre.gov.uk	03/04/2018



List of background papers:		
name of document	date	where available for inspection
None	-	-

### **Appendices**

Appendix 1: Council Procedure Rules: Paragraph 19 – Revised wording

arm/ex/cou/cr/18/1204rs1

**\*19. Minutes**

**\* 19.1 Confirming the Previous Minutes**

The Mayor will move that the Minutes of the previous meeting be confirmed as a correct record. The only part of the Minutes that can be discussed is their accuracy.

**19.2 Form of Minutes**

Minutes will be written in a concise style referring only to the documents considered and the decisions taken. A footnote will be included in each set of minutes providing a link to the audio reading of the meeting on the Council's website.~~contain all motions and amendments in the exact form and order the Mayor put them.~~

arm/ex/cou/cr/18/1204rs1